

ବାସୁଦେବ ଗୋଦାବରୀ ଡିଗ୍ରୀ କଲେଜ, କେଶାଇବାହାଲ

BASUDEV GODABARI DEGREE COLLEGE, KESAIBAHAL

From
Principal
B. G. D. College, Kesaibahal
At / P. O. : Kesaibahal (768228)
P. S. : Mahulpali
District : Sambalpur (O)



University Code : 124
DHE Code : 28019301
Sited on the "SH-24"
Phone / Office : 9438000807
Website : www.bgdcollege.in
e-mail : bgdegreecollege@gmail.com

"ESTD : 1997 - 1998"

World Bank funded college under "OJPEPEE"

Recognized under Section 2(f) & 12(B) of the U. G. C. Act 1956

Registered under the society Registration Act - XXI of 1860 SBL No. 5150-7 of 1999 - 2000

Letter No. : 269 / 23

Date : 21 / 08 / 2023

QUOTATION CALL NOTICE

Tender No. : 01/MO-COLLEGE/2023-24

Date : 18-08-2023

Sealed quotations are invited from registered Distributors/Publishers having valid GSTIN/ PAN fulfilling all terms and conditions of payment for supply Text/ Reference Books, Computers, Xerox Machine and Printer for the session 2023-24.

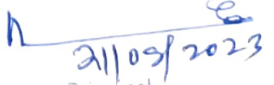
The details of terms and conditions and the list of books and other items are available in the college website www.bgdcollege.in.

The sealed quotations must reach the undersigned by speed post on or before dt. 20-09-2023 by 02.00 P.M. The Envelope containing the Quotation should be superscribed "Tender for supply of
.....(name of the materials)".

The quoted price must be inclusive of all taxes and free delivery charges.

The authority reserves the right to cancel or reject any or all quotations without assigning any reason thereof. The authority will not be responsible for any postal delay.

For assistance contact
9438000807/ 9937200771/ 9437457458
Email: bgdegreecollege@gmail.com


21/09/2023
Principal
Basudev Godavari Degree College,
Kesaibahal, Sambalpur



QUOTATION/ TENDER NOTICE

Tender No. : 01/ MO-COLLEGE/2023-24 Date : 18-08-2023

BASUDEV GODABARI DEGREE COLLEGE
AT/PO-KESAIBAHAL,
DIST-SAMBALPUR
PIN-768228

Website: www.bgdcollege.in


Email Id: bgdegreecollege@gmail.com

Mob. : 9438000807/ 9937200771/ 9437457458

DL 21/08/2023
Principal
Basudev Godabari Degree College
Kesai Bahal, Sambalpur, 768228

CONTENTS

- 1. Schedule of Tender**
- 2. Items list and technical specifications**
- 3. Eligibility criteria**
- 4. Documents to be enclosed**
- 5. Other terms & conditions**
- 6. Annexure-01 format of Technical Bid**
- 7. Annexure-02 format of Financial Bid**
- 8. Self-Declaration for Not Black Listed**
- 9. Tender Acceptance Letter**

02 
21/08/2023
Principal
Basudev Godabari Degree College
Kescibahal, Sambalpur, 756223

SCHEDULE OF TENDER

| | |
|--|---------------------------------------|
| Date of issue of tender documents | 18-08-2023 |
| Last date & Time of receipt of Tender documents | 20-09-2023 up to 02.00 PM |
| Date & Time of opening of Technical Bids | 11.00 AM on dt. 21-09-2023 |
| Date & Time of opening of eligible Tenderer | 11.00 AM on dt. 21-09-2023 |
| Supply of items material & installation by successful | 03.00 PM on dt. 20-10-2023 |

D/ 21/08/2023
Principal
Basudev Godabari Degree College
Kesaibahai, Sambalpur, 768223

ITEMS LIST AND TECHNICAL SPECIFICATIONS

| Sl. No. | List of Items | Specification | Units / Pieces |
|---------|------------------------------|---|----------------|
| 1 | Text Books & Reference Books | As per list enclosed | --- |
| 2 | Computer | Core i3 12 th Gen., 8 GB RAM, 512GB SSD, 21" LED Monitor, USB Keyboard & Mouse, Win 11 + MS Office preloaded, 3 yrs warranty. | 07 |
| 3 | Xerox Machine | A4 / A3 LaserJet Print Scan Copy, Auto Duplex with Automatic Document Feeder. | 01 |
| 4 | Printer Machine | MFP - A4, Multi Function Auto Duplex Printer, Laserjet, 27ppm. | 01 |
| 5 | Podium | Portable Lectern microphone stand with one inbuilt speakers (AHUJA), USB, 2 wireless microphone, 40 watt amplifier, built in digital recorder cum MP3 player, which can record on USB pen drives or SD cards. | 02 |


Prices should include all applicable taxes and delivery, Installation at desired location.
(Taxes should be stated separately along with unit price)

TERMS & CONDITIONS

I. ELIGIBILITY CRITERIA

The Tenderers must fulfill the following eligibility criteria failing which their offer will be summarily rejected:

1. The Tenderer must possess required valid licenses, Registration etc. issued by the Competent Authority as per law.
2. If the Tenderer is the authorized dealer/sole distributor, the Certificate to this effect should be attached (not applicable for the manufacturer of the product).
3. The Tenderer must have the total turnover of at least Rs.5,00,000/- (Rupees five lakh only) during the period of the last 03 financial years.


21/09/2023

Principal
Basudev Godabari Degree College
Keshavnagar, Sambalpur, Odisha

4. The Tenderer must deposit earnest money of Rs.20,000/- (Rupees Twenty thousand only) along with their tender in the form of account payee Demand Draft favoring Principal B G D College, Kesaibahal payable at HDFC, Kuchinda.
5. The Tenderer must deposit the cost of tender document of Rs.1,000/- (Rupees one thousand only) in the form of account payee demand draft in favour of Principal B G D College, Kesaibahal payable at HDFC Bank, Kuchinda only (non- refundable).
6. The Tenderer must have its own bank account, PAN and GST Number.

II. DOCUMENTS TO BE ENCLOSED

The Tenderer must submit the following documents along with the tender falling which their offer will be summarily rejected:

1. Self attested photocopy of documentary proof of the registration/ license etc. issued by the Competent Authority.
2. Self attested photocopy of income tax return and or audited balance sheet of the last 03 Financial Years (2020-21, 2021-22 and 2022-23).
3. Self attested photocopy of bank account (front page)/ bank statement, PAN, Goods and Service Tax Registration Certificate.
4. Original demand draft of Rs.20,000/- (Rupees Twenty thousand only) pertaining to earnest money in the form of account payee demand draft in favour of Principal B G D College, Kesaibahal payable at HDFC Bank, Kuchinda only.
5. Original demand draft of Rs.1,000/- (Rupees one thousand only) (non-refundable) being the cost of tender document in the form of account payee demand draft in favour of of Principal B G D College, Kesaibahal payable at HDFC Bank, Kuchinda Only.
6. Self attested photocopy of certificate of dealership/distributorship/authorization letter as applicable.
7. Two self-addressed envelopes affixing postage.

III. OTHER TERMS & CONDITIONS:

1. Submission of Bids:

1.1. The Tenderer shall submit their bid on the letterhead of the Tenderer addressed to the Principal B.G. Degree College, AT/PO- Kesaibahal, PS- Mahulpali, DIST- Sambalpur and PIN- 768228 through Speed Post / Regd. Post only containing the information detailed at **Annexure-01 and Annexure-02**.

1.2. Mode of Submission:

(i) Bid must be placed in a sealed envelope clearly super-scribed as "Tender for Supply of _____"


(Name of the item) vide Tender Call Notice No. : 01/MO-College/2023-24 dt. : 18-08-2023.

(ii) The Technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both the sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed.

(iii) Tenders/bids submitted through Fax and E-mail will not be considered at all.

1.3 Bid Opening.

The Bids shall be opened by the College in accordance with the extant procedure, tender terms and conditions.


21/08/2023
Principal

2. Tender Documents Availability & Cost:

The Tenderer/bidder may download the tender document from the College Website (www.bgdcollege.in). The Tenderer are required to enclose along with their Bid a demand draft of Rs.1,000/-(Rupees one thousand only) as the cost of the tender document (non-refundable).

3. Validity of Bids:

Tender/Bids must be valid for 90 days from the tender opening date.

4. Tendered Quantity and Variation:

The approximate required quantity of items may vary (more or less) as per the requirement of the College.

5. Delivery Period:

The successful Tenderer must be able to supply, install and commission the goods within 15 days from the date of issue of Supply Order. Delayed supply will attract the levy of penalty/liquidated damages,

6. Penalty:

If the suppliers fail to deliver and place any items/materials by the specified date, penalty at the rate of 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted.

7. Payment:

"Advance Payment" is not allowed in any case. 100% payment will be released after completion of the supply and successful installation, subject to submitting Performance Security Deposit.

8. Performance Security Deposit:

The successful Tenderer shall deposit within 07 days of issue of supply order @5% of the total value of the supply order as performance security deposit with the College in the form of Bank Guarantee or Fixed Deposit Receipts issued by Nationalized banks with validity up to 03 (three) months after warranty period. The performance security deposit shall remain with the College till the completion of warranty period.

9. Tender Opening:

Sealed Tender/ Quotation will be opened at 11.00 AM on dt. 21.09.2023. The bidders or their authorized representative may also witness the opening.


10. Installation & Warranty Declaration:

Suppliers must give the comprehensive on-site warranty of at least 01 year from the date of successful installation of goods against any manufacturing defects. The supplied goods must be free from all defects and faults in material, workmanship and shall be of the highest quality and material of the type ordered.

If any item covered under warranty fails, the same shall be replaced free of all costs. Also, the College shall have the right to recover the cost(s) of inconvenience to be levied by the College for not getting uninterrupted service of the supplied goods during the warranty period.

11. Settlement of Disputes:

In the event of any dispute or difference(s) between the Principal, B. G. Degree College, Kesaibahal and the vendor(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the Principal B. G. Degree College, Kesaibahal who may decide the matter himself or may appoint arbitrator(s) under the Arbitration and Conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties. All disputes shall be subject to Jurisdiction of courts at Kuchinda only.


21/09/2023

Principal

B. G. Degree College
Kesaibahal, Sambhalur, 703223

12. Return of EMD to unsuccessful Tenderers:

The unsuccessful Tenderers shall be returned of their EMD demand draft within 15days after finalization of the tender and issue of supply order in favour of successful Tenderer. However, the EMD of the successful Tenderer shall be retained by the College till the performance security deposit of the full amount is deposited by him in the form of bank guarantee/FDR.

13. Condition of goods:

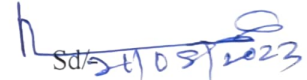
The supplier must supply the goods in good condition without any defect whatsoever to the satisfaction of the College. Any deviation in the material and the specifications from the accepted terms is liable to be rejected and the suppliers need to replace the rejected goods free of cost in the specified form to the satisfaction of the College.

14. Dispatch of tender bids by the Tenderer:

(1) The Tenderers may send their bids by speed post or registered post only addressed to the Principal B. G. Degree College, AT/PO-Kesaibahal, PS-Mahulpali, Dist-Sambalpur, PIN-768228 so as to reach the College before 2 PM of dt. 20.09.2023.

(ii) The bids sent through normal post or courier or Fax or e-mail shall not be considered.

15. Principal B G D College, Kesaibahal reserves the rights to accept/reject any offer in full or in part without assigning any reason thereof.


sd/5/10/9/2023

Principal

Basudev Godabari Degree College,

Kesaibahal, Sambalpur

Basudev Godabari Degree College

Kesaibahal, Sambalpur, 768228